DATE:

* **REQUESTS MUST INCLUDE THE FOLLOWING:**

LETTER OR AA FORM

COMPANY COMMANDER ENDORSEMENT (**IF APPLICABLE**)

COMMANDING OFFICER ENDORSEMENT

* **ENCLOSURES**

CERTIFICATE OF NON-AVAILABILITY

TBIR

DEPENDENT SCREEN (NAVY ONLY)

ORIGINAL BASIC ORDERS

MARRIAGE OR DIVORCE CERTIFICATE (**IF APPLICABLE**)

PREGNANCY LETTER (**IF APPLICABLE**)

HOUSEHOLD GOODS INVENTORY (**IF APPLICABLE**)

MISC ENCLOSURES

* **REFERENCES**
* MCIPAC/MCB BUTLER BUL 11101
	+ - MANDATORY ASSIGNMENT TO BACHERLOR HOUSING FOR UNACCOMPANIED SERVICE MEMBERS
* MCO 11000.22 CH-1
* MARINE CORPS BACHELOR AND FAMILY HOUSING MANAGEMENT

 **THIS PACKAGE HAS MET ALL CRITERIA ON THE CHECK LIST**

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S-1 Signature